|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| OWNER FACT SHEET | | | | | | | |
| Owner Information | | | | | | | |
| Name: | | | | | | | |
| Mailing address: | | | | | | | |
| City: | | | | State: | ZIP Code: | | |
| Email: | | | | Phone: | Cell Phone: | | |
| Fax: | | | Best time to call (during a normal day): | | | | |
| Preferred Method of Communication: Phone  Cell Phone  Mail  Email  Fax | | | | | | | |
| Property Information | | | | | | | |
| Property #1 | | | | | | | |
| Rental Property Address: | | | | | | | |
| City: | | | | State: | ZIP Code: | | |
| Dwelling Type: | | Bedrooms: | | | Bathrooms: | | Square Feet (approx): |
| Garage: yes  no | Fenced yard: yes  no | | | | Source of heat: gas  electric  other \_\_\_\_\_\_\_\_\_ | | |
| Appliances included: microwave  range/oven  dishwasher  disposal  fridge /freezer  w/d hook-up  sState:  ZIP Code: | | | | | | | |
| Utilities Paid by Owner: gas/electric  garbage  water/sewer  cable/tv  Annual income: | | | | | | | |
| Utilities Paid by Tenant: gas/electric  garbage  water/sewer  cable/tv  Annual income: | | | | | | | |
| Do you allow: (check all that apply) section 8  pets  smoking inside | | | | | | Handicap accessible: yes  no | |
| Recent Repairs / Updates: | | | | | | | |
| Repairs / Updates currently needed: | | | | | | | |
| Additional comments about property #1: | | | | | | | |
| Property #2 | | | | | | | |
| Rental Property Address: | | | | | | | |
| City: | | | | State: | ZIP Code: | | |
| Dwelling Type: | | Bedrooms: | | | Bathrooms: | | Square Feet (approx): |
| Garage: yes  no | Fenced yard: yes  no | | | | Source of heat: gas  electric  other \_\_\_\_\_\_\_\_\_ | | |
| Appliances included: microwave  range/oven  dishwasher  disposal  fridge /freezer  w/d hook-up  sState:  ZIP Code: | | | | | | | |
| Utilities Paid by Owner: gas/electric  garbage  water/sewer  cable/tv  Annual income: | | | | | | | |
| Utilities Paid by Tenant: gas/electric  garbage  water/sewer  cable/tv  Annual income: | | | | | | | |
| Do you allow: (check all that apply) section 8  pets  smoking inside | | | | | | Handicap accessible: yes  no | |
| Recent Repairs / Updates: | | | | | | | |
| Repairs / Updates currently needed: | | | | | | | |
| Additional comments about property #2: | | | | | | | |
| General Information | | | | | | | |
| Would you like us to handle repairs & maintenance: | | | | | | | |
| Would you like us to make your mortgage & utility payments out of your gross rents: | | | | | | | |
| Additional Comments or Concerns: | | | | | | | |
| Property Information continued… | | | | | | | |
| Property #3 | | | | | | | |
| Rental Property Address: | | | | | | | |
| City: | | | | State: | ZIP Code: | | |
| Dwelling Type: | | Bedrooms: | | | Bathrooms: | | Square Feet (approx): |
| Garage: yes  no | Fenced yard: yes  no | | | | Source of heat: gas  electric  other \_\_\_\_\_\_\_\_\_ | | |
| Appliances included: microwave  range/oven  dishwasher  disposal  fridge /freezer  w/d hook-up  sState:  ZIP Code: | | | | | | | |
| Utilities Paid by Owner: gas/electric  garbage  water/sewer  cable/tv  Annual income: | | | | | | | |
| Utilities Paid by Tenant: gas/electric  garbage  water/sewer  cable/tv  Annual income: | | | | | | | |
| Do you allow: (check all that apply) section 8  pets  smoking inside | | | | | | Handicap accessible: yes  no | |
| Recent Repairs / Updates: | | | | | | | |
| Repairs / Updates currently needed: | | | | | | | |
| Additional comments about property #3: | | | | | | | |
| Property #4 | | | | | | | |
| Rental Property Address: | | | | | | | |
| City: | | | | State: | ZIP Code: | | |
| Dwelling Type: | | Bedrooms: | | | Bathrooms: | | Square Feet (approx): |
| Garage: yes  no | Fenced yard: yes  no | | | | Source of heat: gas  electric  other \_\_\_\_\_\_\_\_\_ | | |
| Appliances included: microwave  range/oven  dishwasher  disposal  fridge /freezer  w/d hook-up  sState:  ZIP Code: | | | | | | | |
| Utilities Paid by Owner: gas/electric  garbage  water/sewer  cable/tv  Annual income: | | | | | | | |
| Utilities Paid by Tenant: gas/electric  garbage  water/sewer  cable/tv  Annual income: | | | | | | | |
| Do you allow: (check all that apply) section 8  pets  smoking inside | | | | | | Handicap accessible: yes  no | |
| Recent Repairs / Updates: | | | | | | | |
| Repairs / Updates currently needed: | | | | | | | |
| Additional comments about property #4: | | | | | | | |
| Property #5 | | | | | | | |
| Rental Property Address: | | | | | | | |
| City: | | | | State: | ZIP Code: | | |
| Dwelling Type: | | Bedrooms: | | | Bathrooms: | | Square Feet (approx): |
| Garage: yes  no | Fenced yard: yes  no | | | | Source of heat: gas  electric  other \_\_\_\_\_\_\_\_\_ | | |
| Appliances included: microwave  range/oven  dishwasher  disposal  fridge /freezer  w/d hook-up  sState:  ZIP Code: | | | | | | | |
| Utilities Paid by Owner: gas/electric  garbage  water/sewer  cable/tv  Annual income: | | | | | | | |
| Utilities Paid by Tenant: gas/electric  garbage  water/sewer  cable/tv  Annual income: | | | | | | | |
| Do you allow: (check all that apply) section 8  pets  smoking inside | | | | | | Handicap accessible: yes  no | |
| Recent Repairs / Updates: | | | | | | | |
| Repairs / Updates currently needed: | | | | | | | |
| Additional comments about property #5: | | | | | | | |